

MINUTES OF THE REGULAR ALDEN CITY COUNCIL MEETING

November 14th, 2018

The Alden City Council met in regular session on Wednesday, November 14th, at 6:00 PM. Council members present were Riebe, VanEngelenburg, Wichmann, and Duncan. Reyerson was absent. City Staff present were Chief Thunstedt, Newman, Wuerflein and Scholten. Also present were Greg Hitchcock and Heath Reindal.

Protem Mayor Riebe called the meeting to order.

Approved as presented were the Minutes of the October 10th Council Meeting, along with the October Treasurer's Report and transfers, Hours Report, Fire Department Report, and the Public Works Report.

Chief Thunstedt presented the Fire Report. He informed the council the department received the Freeborn-Mower Coop Service Operation Round-up Grant in the amount of \$2000. Chief Thunstedt also mentioned to the council the purchase of new helmets needs to be addressed. There was discussion about budgeting for a few new helmets each year.

Wuerflein presented the Public Works Report. He and the council discussed issues relating to the generator at the lift station. Wuerflein then mentioned to the council he recommended getting a few trees taken down around the lake due to their close location to the road, as well as their safety concern and liability to the city. The council directed Wuerflein to get the ones with the highest safety and liability concern removed first. Then there was discussion about purchasing a second city truck, but it was decided to table any decision until budget time in 2019.

On behalf of the Alden Lion's, Greg Hitchcock asked that the council consider working with the Lions for the purchase of banners for the new street light poles along Broadway. Hitchcock also requested the council consider what will be done to the triangle space at the intersection of Washington and Broadway. He mentioned the Lions had some ideas they would be willing to present.

The council canvassed the results of the November 6th General Election. Alden had 288 voters, with 362 registered when the polls opened; a voter percentage of 79.56%. Scholten presented the voting results of the federal, state, county, school board and local races. In the City, Greg Hitchcock, Heath Reindal, and Jon Duncan were declared winners in the mayor and city council races, respectively. There were numerous write-in votes spread over many names; a complete listing will be kept on file in the City Office. Motion by VanEngelenburg, second by Duncan and carried with none opposed, to approve the election results as presented. The terms officially begin in January 2019.

Motion by Wichman, second by VanEngelenburg and carried with none opposed, to approve and adopt the following resolution: RESOLUTION FOR SNOW REMOVAL. The full resolution will be on file in the City Clerk's Office.

The council then discussed the current city snow removal policy in hopes to find a way to eliminate vehicles parked on the streets during snow events. The council directed Scholten to look into legalities and the ability of getting vehicles towed, if needed.

The council discussed the police position and police equipment. Motion by VanEngelenburg, second by Wichmann and carried with none opposed, to give the Alden Fire Department permission to go through the city squad car to take whatever equipment would be useful to the fire department. Then there was discussion regarding contracting with the City of Albert Lea Police Department. The council directed Scholten to look into insurance requirements and to gather more information on the topic.

Motion by VanEngelenburg, second by Duncan and carried with non opposed, to approve and adopt the following resolution: A RESOLUTION DIRECTING DELINQUENT UTILITY CHARGES BE PLACED ON THE 2019 PROPERTY TAX ROLLS. The full resolution will be on file in the City Clerk's Office.

Motion by Duncan, second by VanEngelenburg and carried with non opposed, to approve and adopt the following resolution: A RESOLUTION DIRECTING DELINQUENT MOWING CHARGES BE PLACED ON THE 2019 PROPERTY TAX ROLLS. The full resolution will be on file at the City Clerk's Office.

The council discussed garbage rates for 2019. It was decided to leave garbage rates as they are and the rates will be reviewed later in 2019.

Then the council discussed current sewer rates. The council decided with the recent sewer projects and possibility of future sewer projects, rates should increase for 2019. Motion by VanEngelenburg, second by Duncan and carried with none opposed, to raise sewer rates 25 cents per 1000 gallons of water usage beginning with 2019 water usage.

Scholten presented information regarding the Minnesota Basic Code, which is a model code of ordinances in compliance with state and federal laws that can be tailored to meet the city's needs. She mentioned the council should consider adopting the ordinances in the Minnesota Basic Code to help update and enforce city ordinances. The council gave Scholten permission to move forward with the process.

Motion by Wichmann, second by Duncan and carried with none opposed, to give city employees a 3% salary increase for 2019.

Motion by VanEngelenburg, second by Wichmann and carried with non opposed, to allow the Alden-Conger School to use City Hall for approximately 1 hour per day until December 14th, 2018 with all fees waived.

Motion by Duncan, second by Wichmann and carried with non opposed, to ratify execution of PFA Loan Agreement on September 27th, 2018 and approve corresponding change to the language in the resolution: RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF THE \$1,815,353 GENERAL OBLIGATION REVENUE NOTE, SERIES 2018A, AND

PROVIDING FOR ITS PAYMENT. The full resolution will be on file in the City Clerk's Office.

Scholten requested the city office get new office chairs from Austin Office Products. After some discussion, the council denied Scholten's request and directed her to look for less expensive options.

Motion by Wichmann, second by Duncan and carried with none opposed, to approve the request to close the City Office on Friday, November 23rd, 2018.

Motion by Wichmann, second by Duncan and carried with none opposed, to approve the bills as follows: Adams, Bryce - Oct. cell phone allowance 30.00; Alden Advance - Sept. & Oct. council minutes 231.46; Alden Lions - MN Comm. Found. (LeVerne Carlson) 500.00; Arnold's of Alden - sweeper repair 80.50; Beemer Companies - vac out catch basins 1968.75; Bolton & Menk - Water Treatment Improvement Project 7319.25; Bomgaars - 3 point mower repair 11.77; Core & Main - water repairs & freight 1010.52; EFTPS - Oct. federal payroll tax deposit 2412.65; Freeborn County Coop Oil - Oct. fuel purchases 411.19; Freeborn County Recorder - record "Real Property Declaration" for WTP 46.00; Freeborn Mower - 9/1 - 10/1/18 electric service 2244.49; Frontier - Nov. phone service 283.06; Generator System Services - service call to check generators @ ponds 287.62; Gopher State One Call - Oct. line locates 21.60; Guggisburg, William - Oct. mileage 48.00; Karl's CarQuest Auto Parts - toro mower repair 9.00; Manke's Outdoor Eqt. & Appliances - toro mower repair, shipping 303.02; MIDCO - 10/17 - 11/16/18 shop office internet service 105.00; MN Dept. of Health - water supply system operator class C certification fee - Jerome 23.00; MN Energy - 9/14 - 10/15/18 gas services 367.25; MN Revenue - Oct. state withholding tax 448.37; Newman Signs - street signs, freight 99.00; Overhead Door - repair cold storage building overhead door 275.00; PERA - 10/8 - 11/4/18 employee retirement contribution 1573.38; Petty Cash - postage 22.26; Raleigh's Ace Hardware - keys for museum, spray paint 19.74; Reindal Electric - troubleshoot water plant controls 65.00; Ron's Plumbing, HVAC & Electric - furnace check on city buildings 168.75, city hall boiler repairs, freight 1305.02; Sanco Equipment - toro mower repairs, freight 448.12; Staples Enterprises - Oct. fuel charges 227.60; Thompson Sanitation - Oct. garbage service 3089.86; TransWorld Network - long distance phone- office 5.00; USABLE Life - Nov. premium 49.60; USTI - utility billing cards, shipping 236.00; Utility Consultants - sewer testing, shipping 752.00; Visa - traps, mail certified notice to Ransom, mail water samples, Water Supply System Operator exam - hotel, mailed PFA loan document to Fryberger 291.84; Wuerflein, Jerome - Oct. cell phone allowance, clothing allowance balance 189.70; Xerox Corp. - copier service agreement 47.65; Zarnoth Brush Works - sweeper broom repairs 693.00; Bolton & Menk - WTP Project (9/8 - 10/19/18) 8818.75; Fastenal - gloves, shop supplies 51.83; Freeborn Mower Coop Services - 10/1 - 11/1/18 electric services 2180.17; Greenfield, Travis (Advanced Outdoor Services) - Oct. mowing/trimming 400.00; Karl's CarQuest Auto Parts - hand cleaner, light, carb cleaner, grease 64.36; Scholten, Lexi - food for General Election judges 34.27; Tubbs Chiropractic - DOT physical for Jerome 95.00; Wuerflein, Jerome - mileage, Class C water exam & training 330.00; Election Judges wages/mileage 1395.50; wages, less ded: Bryce Adams 2118.46; William Guggisberg - Oct. 175.46; Shirley Newman 983.53; Alexis Scholten 2490.35; Jerome Wuerflein 2928.14. FIRE DEPT: MIDCO - 10/17 - 11/16/18 internet service 105.00; Com-Tec Land Mobile Radio - Motorola Service Agreement for 6 portable radios 387.00;

Ignaszewski, Kyle - small engine gas 30.00; S & H Diesel - service Unit #928 386.20; SE MN Emergency Medical Services - EMR Skills Exam - Skov & Loock 160.00; Thunstedt, Jim - 2 walnut plaque awards, shipping 268.00.

Motion by VanEngelenburg, second by Wichmann and carried with none opposed, to adjourn at 8:06 PM.