

MINUTES OF THE REGULAR ALDEN CITY COUNCIL MEETING

March 13th, 2019

The Alden City Council met in regular session on Wednesday, March 13th, at 6:00 PM. Members present were Mayor Hitchcock, Councilmembers Reindal, Wichmann, VanEngelenburg, and Duncan. City Staff present were Chief Thunstedt, Scholten, Newman and Wuerflein. Also present were Dave McKean, Tej Bala from Bolton & Menk, and Sarah Hensley from Intego Insurance.

Mayor Hitchcock called the meeting to order.

Approved as presented were the minutes of the February 13th Council Meeting, along with the February Treasurer's Report, Hours Report, Fire Department Report, and the Public Works Report.

Chief Thunstedt presented the Fire Report. Thunstedt reported members of the department will be involved in many different training opportunities in 2019. He then mentioned the Fire Tournament will be held in New Richland this year, which will be the same weekend as Morin Lake Days.

Wuerflein presented the Public Works Report. He informed the council the water tower will need an inspection this year, with the possibility of additional maintenance work. Wuerflein then mentioned the canopy over the entrance of the City Hall building had been repaired due to damage from heavy snow load. Wuerflein then discussed with the council the condition of the City Hall roof and the Lift Station roof. It was mentioned both roofs need repair work and possibly replacement.

The council discussed mowing at the cemetery for 2019. After some discussion, motion by VanEngelenburg, second by Wichmann and carried with non opposed, to have a two year agreement (2019 - 2020) with Advanced Outdoor Services, including an honored third year (2021) agreement if schedules allow.

The council then discussed mowing different locations throughout the city for 2019. After some discussion, motion by Duncan, second by VanEngelenburg and carried with non opposed, to have Advanced Outdoor Services mow and trim the following locations for 2019: North Park, around Morin Lake, and around both "Welcome to Alden" signs.

Sarah Hensley of Intego Insurance came before the council with the property/casualty/liability/workers compensation and volunteers' accident plan insurance coverage quotes through LMCIT, plus prior year's comparisons. With no changes, the council decided to continue with the same coverage the City has had, leaving the deductible at \$2500.

Tej Bala of Bolton & Menk presented information regarding the Water Meter Replacement Project. After some discussion, motion by Wichmann, second by Duncan and carried with non opposed, to award the Water Meter Replacement Project to Dakota Supply Group, Inc. in the amount of \$131,933.00, with the understanding a change order will take place to decrease the awarded contract price.

Motion by Reindal, second by VanEngelenburg and carried with non opposed, to approve the final 2018 financial reports for the City and the final summary of the 2018 audit, which were performed by CliftonLarsonAllen.

Motion by VanEngelenburg, second by Reindal and carried, to approve the request of the Alden American Legion for an off-site temporary liquor license for Saturday, March 16th, 2019, at Hemmingsen's Transfer, 126 Euclid Street, for the hours from 7 p.m. to 1:00 a.m. on the 17th, for a license fee of \$10.00. This will be for the PTO's Night of Knights fundraiser.

Motion by VanEngelenburg, second by Duncan and carried, to approve the following:
RESOLVED, to grant On-Sale, Off-Sale, and Sunday Liquor Licenses for the year May 17, 2019 to May 16, 2020, to the Alden American Legion Post 404, located at 151 N. Broadway in Alden (including outdoor patio area at rear of building); upon payment of \$500.00 for the On-Sale license, \$100.00 for the Off-Sale license, and \$200.00 for the Sunday Liquor License, and fulfilling all other requirements and upon approval from the Minnesota Liquor Control Director.

The council discussed the LeVerne Carlson Foundation request for 2019 and decided to request for financial assistance for the upkeep and maintenance at the cemetery, as well as funds to help cover the cost of banners for the new streetlight poles.

Motion by Duncan, second by Reindal and carried, to approve the request for fireworks and a parade during Morin Lake Days on Saturday, June 15th, 2019, which includes the city covering the insurance expenses and the parade being approved by MnDOT prior to the event.

Motion by Wichmann, second by VanEngelenburg and carried with non opposed, to approve the Midwest AquaCare quote of \$1890.00 to treat Morin Lake for the 2019 summer season.

There was discussion regarding Bolton & Menk bills received in the winter months for the Water Treatment Plant Improvement Project.

Motion by VanEngelenburg, second by Wichmann and carried with non opposed, to approve Newman's vacation request for April.

Dave McKean discussed with the council his concerns about speeding traffic along South Broadway. The council decided speed signs on the north and south ends of Interstate 90 could be helpful in slowing traffic down to the posted speed.

Motion by VanEngelenburg, second by Wichmann and carried with none opposed, to approve the bills as follows:

Adams, Bryce - Feb. cellphone allowance 30.00; Arnold's of Alden - loader repair 30.00; B&D Metal Works - loader works 33.97; Barron, John & Linda - replacement of damaged mailbox post 50.00; Bolton & Menk - Water Treatment Improvement Project - 1/12 - 2/19 11,722.25; Bomgaars - hand cleaner 9.99; Core & Main - water repairs 738.12; EFTPS - Feb. federal payroll tax deposit 2480.03; Folven, Jonathan - replacement of damaged mailbox post 50.00; Frontier - March phone service 210.45; Gopher State One Call - Feb. line locates 2.70; Halversen, Randy & Amber - replacement of damaged mailbox post 50.00; Hintz, William & Carrie - replacement of damaged mailbox post 50.00; Hitchcock, Greg - food for snow removal helpers on 2/25/19 21.51; J&P Repair - snowplow truck repair 150.00; League of MN Cities Ins. Trust - 2019 property/casualty/liability premium 17,297.00; MIDCO - 28/17 - 3/16/19 shop office internet service 105.00; MN AWWA - 2019 SE District Waterworks registration - Jerome 150.00; MN Dept. of Health - 1st qtr. Water testing fee 508.00; MN Energy - 1/17 - 2/14/19 gas services 1770.07; MN Revenue - Feb. state withholding 464.02; MN Rural Water Assoc. - membership fee 250.00; PERA - 2/11 - 2/24/19 employee retirement contribution 810.81; Raleigh's Ace Hardware -mailboxes/numbers, ice melt 96.21; State of MN Dept. of Public Safety - MN Hazardous Materials Incident Response Act Fee 100.00; Thompson Sanitation - Feb. garbage service 3230.30; US Able Life - March premium 49.60; Utility Consultants - sewer testing, shipping 77.50; Water Conservation Services - water leak detection (entire town, Water Street) 1587.08; Wuerflein, Jerome - Feb. cellphone allowance, supplies to fix City Hall awning 62.16; Xerox Corp. - copier service agreement 55.01; Arnold's of Alden - 1066 IH tractor steering rod repair, service call 261.58; Cardmember Service - water samples postage, portable transfer water pump 183.56; Freeborn County Coop Oil - Feb. fuel purchases 1068.60; Freeborn Mower Coop - 2/1 - 3/1/19 electric services 2559.83; PERA - 2/25 - 3/10/19 and Feb. OT employee retirement contributions 810.56; Staples Enterprises - Feb. fuel purchases 403.10; TransWorld Network - Feb. & Mar. long distance service - office 6.26; wages, less ded: Bryce Adams 2179.36; Bryce Adams Feb. OT 59.27; Shirley Newman 976.88; Frank Purdy 129.29; Alexis Scholten 2554.55; Jerome Wuerflein 3014.70. FIRE DEPT: Com-Tec Land Mobile Radio

- Motorola VI belt clips 25.00; MIDCO - 2/17 - 3/16/19 internet service 105.00; Riverland Community College - EMR training - J. Hemmingsen & T. Stadheim 1170.00.

Motion by Duncan, second by Wichmann and carried with none opposed, to adjourn at 7:57 PM.

Greg Hitchcock
Mayor

Alexis Scholten
Clerk-Treasurer