

Policy for Damaged Mailboxes Located in City ROW

City of Alden

Snow plowing and ice control operations may cause property damage, even under the best circumstances and care on the part of the City employees who operate snow plowing equipment. The major types of damage are to improvements located in the City right-of-way. The intent of the right-of-way is to provide room for snow storage, utilities, boulevard trees, and other City uses. However, certain private improvements such as mailboxes may be required by the Postal Service within certain residential and commercial areas. Therefore, the City of Alden will cooperate with the property owner in the event of damaged private property. The City of Alden may specify when this damage is the responsibility of the City and when it shall be the responsibility of the resident or property owner.

In the event a mailbox and/or mailbox post are damaged by City snow removal equipment, the owner of said property must contact the City Office to inform of the damage. Said damaged property will then be assessed by the Public Works Superintendent to determine if the City is responsible for the damage and to what extent.

If the mailbox itself is damaged from City equipment, the City will be responsible for replacing the mailbox to a standard mailbox condition. The property owner will be responsible for any customization of the mailbox (examples: name, house number, etc.). If the property owner requests a mailbox different than what is qualified as standard, the city will pay the property owner \$25 to be used toward the new mailbox, but the property owner is responsible for the additional costs and replacement of the mailbox.

If the mailbox post is deemed damaged by City equipment, the City will reimburse the property owner a flat rate of \$50 for replacement of the post and the property owner will be responsible for replacement.

The City of Alden is not responsible for damage to mailboxes and/or mailbox posts damaged by snow load, which will be determined by the Public Works Superintendent.

Adopted by the Alden City Council Wednesday, March 14th, 2018.