

## MINUTES OF THE REGULAR ALDEN CITY COUNCIL MEETING

June 13th, 2018

The Alden City Council met in regular session on Wednesday, June 13th, at 6:00 PM. Council members present were Reyerson, Riebe, VanEngelenburg, Wichmann, and Duncan. City Staff present were Chief Thunstedt, Wuerflein, and Scholten. Also present were Darrel Turvold, Tejpal Bala from Bolton & Menk, Donna Schmidt, as well as Jon and Joann Behle.

Mayor Reyerson called the meeting to order.

Approved as presented were the Minutes of the May 9th Council Meeting, along with the May Treasurer's Report and transfers, Hours Report, Fire Department Report, and the Public Works Report.

Chief Thunstedt presented the Fire Report. He expressed his safety concerns regarding the parade route for Morin Lake Days with the current construction happening along TH109.

Wuerflein presented the Public Works Report. He informed the council repair work on pond #1 is expected to be done toward the end of June with the balance test taking place the first part of July. Wuerflein then explained he and Adams are working on balancing the city mowing with the many other projects happening throughout the city. Wuerflein requested the approval of overtime for Adams to complete mowing in a timely manner, if needed. Wuerflein then requested approval to have a tree taken down at the cemetery. Motion by Duncan, second by VanEngelenburg and carried, to approve Wuerflein's requests.

One correspondence item was reviewed, which was a letter from the museum secretary expressing concerns about entering the museum due to the construction. The council decided the issue should be resolved now that access has been restored to the front of the museum building.

Donna Schmidt presented to the council on behalf of the Morin Lake Days Committee. After lengthy discussion regarding the parade route, it was decided members of the council and Morin Lake Days Committee would meet Friday evening to assess the current parade route and decide if it would need to be rerouted.

An outstanding utility bill was discussed for the property at 308 West Main Street. Riebe had a discussion with the property owner, who claimed the meter was tampered with. Motion by Riebe, second by Wichmann and carried, with no evidence of the meter being tampered with, the entire utility bill is the responsibility of the property owner and will be due 30 days from June 14th or water service will be shut off.

Tejpal Bala from Bolton & Menk presented the Water Plant and Water Meter bid results with recommendations. He stated five bids were received for the construction of the Alden Water Treatment Improvements, which were ranged from a low of \$1,241,050 to a high of \$1,570,000. The low bidder was Beerner Companies of Fairmont, MN. He then stated three bids were received for the furnishing and installation of water meters. The bids ranged from \$131,933 to \$190,121.92 for the base bid. The apparent low, responsive bidder was Dakota Supply Group. After some discussion, the council decided to table any decision of bid awardment until the next council meeting.

Darrel Turvold requested from the council a variance to place a portable shed on his property at 200 Hemmingsen Street. After some discussion, motion by VanEngelenburg, second by Wichmann and carried, to approve a variance for Darrel Turvold to place a 12 foot x 20 foot portable shed with a patio block foundation on his property, which will be placed 2 feet from the side property line and 12 feet from the back property line.

Motion by Riebe, second by VanEngelenburg to accept and adopt the proposed City Key Policy.

Motion by Wichmann, second by Duncan and carried, to waive the monetary limits on municipal tort liability.

It was decided to table the gambling proceeds discussion until the next council meeting.

The council discussed possible options regarding the open police position, including a part-time officer or considering sharing the services of an officer with surrounding small cities. The council decided more research will need to be done to see what options are available.

Scholten reported the property at 290 South Broadway passed inspection, so the house can no longer be condemned.

Jon and Joann Behle explained to the council their plans for the property at 101 South Broadway, which will be used as storage once the construction is complete. Motion by VanEngelenburg, second by Wichmann and carried, to approve Jon and Joann Behle with their construction plans on the building located at 101 South Broadway.

Motion by VanEngelenburg, second by Wichmann and carried, to approve and adopt the following resolution: RESOLUTION AUTHORIZING CONTRACT WITH CITY OF ALBERT LEA FOR INSPECTIONS AND ZONING ENFORCEMENT. The full resolution will be on file in the City Clerk's Office.

The kitchen and bathroom floors at City Hall were discussed. The council decided the condition of the floors will be looked into at a future date to get a better idea of the potential cost and condition of the floors.

Motion by Wichmann, second by Riebe and carried, to approve the bills as follows:

Adams, Bryce - May cell phone allowance 30.00; Advanced Outdoor Services - May cemetery mowing/trimming/branch removal 636.00; Albert Lea Electric - light repair at lift station 393.58; Alden Advance - Water Treatment plant bids, Drinking Water report, April minutes 616.13; Arnold's of Alden - 3 pt. Mower blades 101.93, 3 pt. Mower repair 156.59, blade repair 134.50; B & D Metal Works - 3 pt. Broom repair 118.10; Bolton & Menk - WWTF Forcemain Replacement Project 1310.00; Core & Main - curb box repair, freight - 391.51, water meters 174.00, curb stop repairs - TH 109 project 200.13, water repairs 850.64; DPC Industries - chlorine 169.51; Dennis O'Donnel - resetting Neil/Candy Johnson headstone @ cemetery 450.00; EFTPS - May federal payroll tax deposit 2415.85; Expressways Alden - May fuel purchases 953.76; Fastenal - gloves 35.84, shop supplies 53.45; Finance & Commerce - Water Treatment Plant Improvement Project bid 321.28, water meter bid 292.22; Freeborn County Coop Oil - May fuel purchases, dust control - alley N. of Washington 246.46; Freeborn Mower Coop - 4/1 - 5/1/18 electric services 2316.31; Frontier - June phone service 197.29; Gopher State One Call - May line locates 24.30; Jim & Dudes Plg & Htg - new plastic line for water repair 64.80; Leach Law - attorney services reg. City drainage, Hemmingsen assessments 1463.75; MIDCO - 5/17 - 6/16/18 shop office internet service 105.00; MN Association of Small Cities - 2018- 2019 membership dues 413.85; MN Dept. of Health - 2nd qtr. Water testing fee 508.00; MN Energy - 4/12 - 5/14/18 gas services 606.76; MN Revenue - May state withholding tax 441.95; PERA - 5/7 - 6/3/18 employee retirement contributions 1582.47; Postmaster - post office box rental 72.00, 100 \$.50 postage stamps 50.00; Quam Constructions Co. - WWTF Forcemain Replacement Project pay estimate #2 71,806.25; Reyerson, Jerry - PVC pipe for water repair 70.68; Ron's Plumbing, HVAC & Electric - beach & N. Park restroom repairs 2236.70; Thompson Sanitation - May garbage service 3089.86; US Able Life - June premium 57.85; Utility Consultants - sewer testing, shipping 1209.00; Visa - clothing allowance - Bryce 253.81; Wuerflein, Jerome - May cell phone allowance 30.00; Adams, Bryce - dust mask 27.73; Bolton & Menk - Water Treatment Improvement Project 30,307.50; Freeborn Mower Coop - 5/1 - 6/1/18 electric service 2404.61; Guggisberg, William - May mileage 40.00; J&P Repair - sweeper repairs, service call, misc. Shop supplies 754.00; PERA - May OT employee retirement contributions 47.64; TransWorld Network - May & June long distance service 10.84; Xerox Corp. - copier service agreement 45.82; wages, less ded: Bryce Adams 2069.01; Shirley Newman 1097.34; Alexis Scholten 2502.32; Jerome Wuerflein 2863.63; William Guggisberg - May 175.46; Jerome Wuerflein - May OT 292.17. FIRE DEPT: Clarey's Safety Equipment - fire equipment, freight 286.15; MIDCO - 5/17 - 6/16/18 internet service 105.00; S & H Diesel - 3 - 31 VHD batteries 434.85; SE MN Emergency Medical Services - 3 FR run reports; Pro Hydro-Testing LLC - hydro-testing DOT storage cylinders 150.00; Tomschin, Brad - MLD Firemen Tournament trophies 143.50.

Motion by VanEngelenburg, second by Wichmann and carried, to adjourn at 8:31 PM.

