

MINUTES OF THE REGULAR ALDEN CITY COUNCIL MEETING

March 8, 2017

The Alden City Council met in regular session on Wednesday, March 8th, at 7:00 p.m. Council members present were Reyerson, Riebe, VanEngelenburg, Wichmann, and Duncan. City Staff present were Chief Harpham, Chief Thunstedt, and Scholten. Others in attendance were Lori Nelson, Brian Jacobs, and Wes Brown of Bolton & Menk.

Mayor Reyerson called the meeting to order.

Approved as presented were the Minutes of the February 8th Public Hearing and Council Meeting, along with the February Treasurer's Report, Transfer of Funds, Hours Report, Police Report, Fire Department Report, and the Public Works Report.

Chief Harpham presented several items from the Police Report. There was discussion regarding an additional dynamic speed sign on the south end of town. It was decided to table the topic for a later date in order to have more research done. Chief Harpham went on to inform the council nuisance and junk vehicle notices will go out the month of March and rental housing inspections will take place the end of April.

Chief Thunstedt informed the council Derek Bendickson is on personal leave until further notice. Motion by VanEngelenburg, second by Wichmann and carried to approve the request to add Tyler Stadheim and Josh Jacobs to the Alden Fire Department roster. The gentlemen will undergo the standard 6 month probationary period. Chief Thunstedt went on to report he ordered a Grain Bin Rescue Tube and Auger. The purchase was possible through the generous donation from the LeVerne Carlson Foundation in 2016.

The Public Works Report was reviewed. Scholten informed the council MNDOT will be removing eight light pole footings along downtown Broadway during the TH 109 project in 2018. The removal is due to sidewalk compliance. MNDOT will remove the light poles at their expense, but the City will be responsible for replacing and installing a requirement of at least five of the eight poles. Wes Brown offered to send the council three pole options to choose from and a decision can be made at the next meeting.

Motion by Riebe, second by VanEngelenburg and carried, to follow past practice with resident high water usage, where the amount of water that goes through the meter is the resident's financial responsibility.

Motion by VanEngelenburg, second by Wichmann and carried, to approve the following Morin Lake Days Requests: to hold a parade and a fireworks display on Saturday, June 17th, 2017. Temporary Non-Intoxicating On-Sale Liquor License: Alden American Legion Post 404 Saturday, June 17, 2017 – Sunday, June 18, 2017 at 1:00 AM. Permit fee: \$10.00. Dance Permits: Alden American Legion Post 404/Dave Rasmussen, Mgr. in the parking lot at Hemmingsen's Transfer lot, or in case of rain, at Hemmingsen's Transfer Saturday, June 17, 2017 8:00 PM – 1:00 AM Sunday. Conditions: Enough

supervision to keep orderly. Permit fee: \$15.00. Teen Street Dance/Lori Nelson - On Water Street Saturday, June 17, 2017; 8:00 PM – 12:00 AM Sunday. Conditions: That she secure and cause to be present during all the times of such dance with an officer of the law or other security/supervision to be designated by the City of Alden, with enough supervision to keep orderly at all times during the dance. Permit fee: waived. Temporary closing of Water Street Friday, June 16 from 4:00 PM until 9:00 PM for Kiddie Tractor Pull Saturday, June 17 from approximately 4:00 PM to midnight for the parade, musical entertainment, and teen dance. No Parking on Broadway, from Main to Lincoln Saturday from parade line up time until after the end of the parade. Temporary closing of two sections of the alley between Redeemer Church and the Security Bank parking lot; and, between the Hemmingsen's Transfer lot and the back of the American Legion & Mootsie's Bar & Grill for the two dances. Temporary closing of the north end of the alley by the beach to behind the Lakeside Auto Body property and the beach driveway Saturday, June 17 ALL DAY. Fogging for mosquitoes, if needed, for the celebration. Request of small dumpster behind City Hall and a dumpster at North Park through Thompson Sanitation.

Motion by VanEngelenburg, second by Wichmann and carried, to approve and adopt the following resolution:

**RESOLUTION RECEIVING FEASIBILITY REPORT
AND CALLING HEARING ON IMPROVEMENT**

WHEREAS, the City Council directed that a REVISED report be prepared by Bolton & Menk with reference to the proposed 2017 Street & Alley Improvements of Morin Road and the east and west alleys of Broadway Street between Main Street and Water Street for the improvement of street and alley reconstruction, parking area, and subsurface drain improvements, and this REVISED report was received by the council on Wednesday, March 8, 2017, and

WHEREAS, the REVISED report includes the addition of 545 feet of street reconstruction along Morin Road, north of the previous project limits, up to the intersection of Washington Avenue (TH 109), and

WHEREAS, the REVISED report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALDEN, MINNESOTA:

1. The council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of

the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$539,480.

2. A public hearing shall be held on such proposed improvement on March 29, 2017 in the Council Meeting Room at 174 Water Street Alden, MN at 6:00 PM and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

The council reviewed the final 2016 City Financial Reports. There were no changes from the draft copies presented at the February meeting by Craig Popenhagen of CliftonLarsonAllen. Motion by Riebe, second by VanEngelenburg and carried, to approve the 2016 City Financial Reports, as presented.

The council reviewed the submitted mowing quotes for the 2017 mowing season for the City and municipal cemetery. After lengthy discussion and review, motion by Duncan, second by Wichmann and carried, to approve the quote submitted by Great Lawn Services for the 2017 mowing season.

At February's meeting, Brian Jacobs requested the Council reconsider the placement of trees in the new addition of the Alden Municipal Cemetery or to add additional locations for future trees. After discussion, the Council decided to leave the plotted locations as is.

Motion by Duncan, second by VanEngelenburg and carried, to approve the request of the Alden American Legion for an off-site temporary liquor license for Saturday, March 18, 2017, at Hemmingsen's Transfer, 126 Euclid Street, for the hours from 7 p.m. to 1:00 a.m. on the 19th, for a license fee of \$10.00. This will be for the PTO's Night of Knights fundraiser.

Motion by VanEngelenburg, second by Duncan and approved by all, the following:
RESOLVED, To grant On-Sale, Off-Sale, and Sunday Liquor Licenses for the year May 17, 2017, to May 17, 2018, to the Alden American Legion Post 404, located at 151 N Broadway in Alden (including outdoor patio area at rear of building); upon payment of \$500.00 for the On-Sale License, \$100.00 for the Off-Sale License, and \$200.00 for the Sunday Liquor License, and fulfilling all other requirements and upon approval from the Minnesota Liquor Control Director.

Scholten presented a Social Media Policy to adopt. Motion by Wichmann, second by VanEngelenburg and carried, to approve and adopt the presented Social Media Policy.

It was brought to the Council's attention the City's attorney has taken a new professional career path. The Council directed Scholten to be in contact with the firm to research other attorney options.

Motion by Wichmann, second by VanEngelenburg and carried, to approve the bills as follows:

Alden Advance - Dec. council minutes, 2017 Street Improvement Project notices 126.86
Jan. council minutes, 2017 Street Improvement Project notices, mowing quotes, budget

statement, 2016 financials 484.42; Alden-Conger Public Schools - school/city office project 30,000.00, 2016 city office utilities 1766.99, 2016 filters, lights, RTU maintenance & repair 274.53; Bolton & Menk - 2017 Morin Rd. & downtown alley improvement project 6615.00; EFTPS - Feb. federal payroll tax deposit 2343.84; Expressway - Alden - Feb. fuel purchases 411.03; Fastenal - 3 pt. Blade repair 11.77, shop supplies 84.31; Freeborn Mower Coop - ¼ - 2/5/17 electric service 2095.24; Gopher State One Call - Feb. line locates 2.70; Guggisburg, William - Feb. mileage 42.00; Harpham, Kris - Feb. cell phone allowance 30.00; Lakeside Auto - squad car repairs 401.05; Midcontinent Communications - city garage internet setup & service 255.00, city hall internet setup & service 255.00; MN Dept. of Health - 1st qtr water testing fee 489.00; MN Rural Water Assoc. - city associate membership 250.00; Minnesota Energy - 1/13 - 2/13/17 gas services 1327.91; MN Revenue - Feb. state withholding tax 464.43; PERA - 1/31 - 2/26/17 employee retirement contributions 2225.50, 10/24/16 - 1/1/17 employee retirement contributions (Jerome) 29.34; Postmaster - 100 \$.49 postage stamps 49.00; Raleigh's Ace Hardware - man basket for loader 25.06, phone cord 6.29, man basket for loader 20.63; TransWorld Network - Jan. long distance service - garage 3.41; USAble Life - March premium 53.70; Wuerflein, Jerome - Feb. cell phone allowance 30.00; Albert Lea Steel - loader fork repair 32.24, street repair 8.37, street equipment 87.04; Alden Pool & Municipal Supply - chemical 1219.20; DrainWorks - located & jetted sewer line behind 330 S. Broadway 505.00; Fastenal - snowplow truck repair 45.43; Freeborn County Highway Dept. - sign posts & supplies 393.36; Freeborn County Shopper - mowing ads 194.00; Frontier - March phone service 219.76; League of MN Cities Ins. Trust - 2017 property/casualty/liability insurance 15,703.00; Raleigh's Ace Hardware - paint for street repairs 20.48; Streicher's - boots, belt, shirt 133.97; Thompson Sanitation - Feb. garbage service 3089.86; Visa - shop office construction, printer for police dept., supplies for welder 728.89; Wuerflein, Jerome - shop supplies purchased at Airgas 9.42; Xerox Corp. - copier service agreement 125.06; Wages, less ded: Kristin Harpham 3015.46, Shirley Newman 1162.45, Alexis Scholten 2304.76, Jerome Wuerflein 2679.48, Jerome Wuerflein - pay adj. For 1 yr. Step increase (Oct. - Dec.) 179.94, William Guggisburg (Feb.) 156.99. FIRE DEPARTMENT: Emergency Medical Products - gloves, oximeter, rescue first call in bag 637.48, BP monitor 28.25; Karl's CarQuest Auto Parts - antifreeze 23.98; S & H Diesel - Unit #927 repairs 287.80; Thunstedt, Jim - decontamination & cleaning supplies 107.76, Fastenal - fire equipment 49.31; Fire Safety USA - extrication gloves, shipping 366.20, insulated fire boots, shipping 190.00.

Motion by VanEngelenburg, second by Duncan and carried, to adjourn at 9:20 PM.