

MINUTES OF THE REGULAR ALDEN CITY COUNCIL MEETING

January 9th, 2019

Prior to the meeting, Oaths of Office were taken by Mayor-elect Greg Hitchcock, councilmember elect Heath Reindal, and councilmember elect Jon Duncan.

The Alden City Council met in regular session on Wednesday, January 9th, at 6:00 PM. Council members present were Mayor Hitchcock, councilmembers Reindal, VanEngelenburg, Wichmann, and Duncan. City Staff present were Chief Thunstedt, Scholten, and Newman. Also present were Jerry Reyerson, Wes Brown and Ben Rosol of Bolton & Menk, Steve Newman, Crickit Kvam, Riley Norland, and Janice Johnson.

Mayor Hitchcock called the meeting to order.

Approved as presented were the Minutes of the December 12th Truth In Taxation Hearing, as well as the December 12th Council Meeting, along with the December Treasurer's Report and transfers, Hours Report, Fire Department Report, and the Public Works Report.

Chief Thunstedt presented the Fire Report. Thunstedt informed the council of an increase in fire call charges from \$750 to \$1000 per call, which will be effective April 15th, 2019. Motion by VanEngelenburg, second by Wichmann and carried with non opposed, to allow the fire department to obtain the police toughbook laptop and printer for fire department use.

The council reviewed the Public Works Report, which included updates of current projects within the city.

Two correspondence items were reviewed, which included a Proclamation for National Mentoring Month. Motion by Duncan, second by Wichmann and carried with non opposed, to declare January 2019 National Mentoring Month in Alden to coincide with statewide and nationwide efforts during the annual National Mentoring Month.

The second correspondence item was an invitation to a meeting being held in Twin Lakes by the Freeborn County League of Cities later in January.

Motion by VanEngelenburg, second by Reindal and carried with non opposed, to approve Newman's vacation request for February 16th - March 3rd of 2019.

Wes Brown of Bolton and Menk updated the council on the 2017 Morin Road and Broadway Alley Project that has not yet been completed. He reviewed the schedule summary, the value of remaining work to be completed, and discussed liquidated damages by the contractor. It was decided Bolton & Menk would get in contact with the contractor to request a completion date for 2019 and possible seal coating of Morin Road and the Broadway alleys.

Brown went on to update the council on the issues at the lift station with the forcemain pumps. After some discussion, the council asked Brown to get in contact with an electrical engineer to further review replacement of the electrical components at the lift station.

In conjunction with the 2017 Morin Road and Broadway Alley Project, the council decided to withhold payment for pay estimate #4 in the amount of \$42,090.16 payable to Ulland Brothers, Inc. until an agreement has been made for completion of the project..

Motion by VanEngelenburg, second by Duncan and carried with non opposed, to approve and adopt the following resolution: RESOLUTION AUTHORIZING ACTION ON TAX FORFEITED LAND. The full resolution will be on file in the City Clerk's Office.

The council reviewed and discussed committees and duties for 2019. Motion by Wichmann, second by Reindal and carried with non opposed, to approve and adopt the following resolution: RESOLUTION ANNUAL ASSIGNMENTS FOR 2019. The full resolution will be on file in the City Clerk's Office.

Motion by Reindal, second by Duncan and carried with non opposed, to approve as presented the 2018 Assigned Funds.

The council then reviewed and discussed the Assigned Funds for 2019. Motion by VanEngelenburg, second by Wichmann and carried with non opposed, to make no changes to the assigned funds and to keep the designated amounts the same as 2018.

Motion by Wichmann, second by Duncan and carried with non opposed, to make no changes to the current city fee schedule for 2019.

Motion by Reindal, second by VanEngelenburg and carried with non opposed, to allow Mayor Hitchcock to attend Newly Elected Officials training in Mankato on January 25th and 26th.

Motion by VanEngelenburg, second by Reindal and carried with non opposed, to allow Scholten to attend MCFOA Region VI training in Janesville on February 8th. The City Office will be closed that day.

Mayor Hitchcock informed the council the Mayo Clinic in Alden will be closing at the end of January of this year.

Motion by VanEngelenburg, second by Reindal and carried with none opposed, to approve the bills as follows:

Adams, Bryce - Dec. cellphone allowance 30.00; Alden Advance - Nov. council minutes 126.30; Arnold's Companies - TIF from Dec. 2018 tax settlements 8651.65; Arnold's of Alden - snow blower repair 4.75; Bolton & Menk - 2017 Morin Road/Downtown Alley Improvement Project 2917.00, WTP 10/20 - 11/16/18 4991.00; Bomgaars - charger, sled, sweeper repair 193.97; CliftonLarsonAllen - professional services for 2018 audit 750.00; DPC Industries - chemical 171.14; EFTPS - Dec. federal payroll tax deposit 5436.98; Elan Financial - Dewalt 9-tool combo kit, website 589.69; Fastenal - scale at water treatment plant, shipping 503.36; Freeborn County

Auditor-Treasurer - 2018 General Election ballots - city portion 60.00; Freeborn County Coop Oil - December fuel purchases 527.89; Frontier - Jan. phone service 210.48; Gopher State One Call - Dec. line locates 4.05; League of MN Cities Insurance Trust - 2019 Workers' Comp premium 8806.00; MCFOA Region VI - Region VI meeting registration 20.00; Mid-American Research Chemical - hall supplies, freight 110.65; MIDCO - 12/17/18 - 1/16/19 shop office internet service 105.00; MN Energy - 11/13 - 12/14/18 gas services 1435.88; MN Revenue - Dec. state withholding tax 676.42, 4th qtr. Sales tax 1370.00; PERA - 12/3 - 12/30/18 employee retirement contribution 1577.81; Quill Corp. - copy paper, mayor signature stamp 86.46; Staples Enterprises - Dec. fuel purchase 112.89; Thompson Sanitation - Dec. garbage service 3089.86; TransWorld Network - Dec. & Jan. long distance service - office 8.51; Uline - hooks, freight 43.81; US Able Life - Jan. premium 49.60; USTI - W2s, 1099s, envelopes, shipping 107.00; Utility Consultants - sewer testing, shipping 77.50; Wuerflein, Jerome - Dec. cell phone allowance 30.00; Xerox Corp. - copier service agreement 122.67; wages, less ded: Bryce Adams - 2118.46; Shirley Newman 1014.28; Alexis Scholten 2482.37; Jerome Wuerflein 2928.15. FIRE DEPT: Com-Tex Land Mobile Radio - sigronics SE-2 headset with boom mic, shipping 386.43; Fastenal - explosive proof cabinet 304.75; Freeborn County Coop Oil - Dec. fuel purchases 18.50; Fire Safety USA - fire equipment, shipping 245.00; Ignaszewski, Kyle - small engine fuel 30.00; MIDCO - 12/17/18 - 1/16/19 internet service 105.00; MN DNR License Center - 2018 DNR ATV Class 2 registration renewal 66.00; MN State Fire Chiefs Assoc. - membership fee 207.00; MN State Fire Dept. Assoc. - 2019 MSFDA membership dues 148.00; Weigel, Paul - door vent glass, labor, mileage to get window 131.08.

Motion by Reindal, second by Wichmann and carried with none opposed, to adjourn at 8:05 PM.

Greg Hitchcock
Mayor

Alexis Scholten
Clerk-Treasurer