

MINUTES OF THE REGULAR ALDEN CITY COUNCIL MEETING

February 14th, 2018

The Alden City Council met in regular session on Wednesday, February 14th, at 6:00 PM. Council members present were Riebe, VanEngelenburg, Wichmann, and Duncan. Mayor Reyerson was absent. City Staff present were Chief Thunstedt, Wuerflein, Scholten, and Newman. Also present were Barb Zeller, Abby Leach of Leach Law LLC, Winston Beiser from Freeborn County, Doug Blanshan from CliftonLarsonAllen LLP, and Scott Hemmingsen.

Interim Mayor Riebe called the meeting to order.

Approved as presented were the Minutes of the January 10th Council Meeting and January 31st Special Meeting, along with the January Treasurer's Report, Transfer of Funds, Hours Report, Police Report, Fire Department Report, and the Public Works Report.

Chief Thunstedt informed the council of many greatly appreciated donations received by the Fire Department, which included: \$325 in memory of Firefighter Derek Christensen, \$70 from Bette Fulton, and \$500 from the family of Vi Young. Thunstedt went on to inform the council of two gentlemen retiring from the department - Charlie Majerus 25 years and Scott Hemmingsen 33+ years.

Motion by VanEngelengburg, second by Wichmann and carried, to approve the renaming of the Fire Department "UTV Fund" to "Special Projects".

During the Public Works Report, Wuerflein reported the locks to city buildings have been changed and updated.

After some discussion regarding an insurance claim involving a damaged tire rim, motion by VanEngelenburg, second by Wichmann and carried, to deny the claim and approve payment to the claimant for the estimated amount of \$140.00.

Motion by VanEngelenburg, second by Wichamnn and carried, to approve Newman's two vacation requests.

Winston Beiser, Freeborn County Drainage Inspector, presented the council with information in regards to local watersheds and the flow of water surrounding city limits. There was lengthy discussion involving the water issues on the east side of Alden. Beiser explained the options the City would have in order to change the said issues.

Sarah Hensley of Intego Insurance came before the council with the property/casualty/liability/workers compensation and volunteers' accident plan insurance coverage quotes through LMCIT, plus prior year's comparisons. With no changes, the council decided to continue with the same coverage the City has had, leaving the deductible at \$2500.

Doug Blanshan of CliftonLarsonAllen came before the council with the 2017 financial reports for the city, as well as a summary of the 2017 audit. Motion by Duncan, second by VanEngelenburg and carried, to approve the 2017 financial reports.

The City Attorney, Abby Leach, had a discussion with the council regarding the deferred assessments for the Hemmingsen properties. Leach informed the council she will be working with Scott Hemmingsen to come up with some form of a proposal for the council.

The council discussed advertising for the Public Works Maintenance position and scheduled a Special Meeting to review applications on Wednesday, March 7th, 2018 at 6:00 PM.

Mowing of the Alden Municipal Cemetery for the 2018 mowing season was discussed. Motion by VanEngelenburg, second by Wichmann and carried, to approve advertising for the 2018 mowing season of the cemetery.

There was discussion regarding the city's current mailbox damage policy. It was decided the policy would be tabled until the March council meeting.

On behalf of the Alden Area Community Foundation, Barb Zeller requested the city waive the fee and deposit for renting City Hall in April 2018. Motion by VanEngelenburg, second by Wichmann and carried, to waive the fee and deposit for the hall rental by the Alden Area Community Foundation.

Motion by VanEngelenburg, second by Wichmann and carried, to waive the \$75 City Hall rental fee for the Alden Lions in December 2018.

Motion by VanEngelenburg, second by Wichmann and carried to approve the bills as follows: Albert Lea Steel - loader snow plow repairs 4.06; Alden Advance - Dec. council minutes 110.80; Arnold's of Alden - loader snow plow repairs 45.00, snow plow repairs 625.09; Bias, Aloysius - storm tile repair 250.00; Bolton & Menk - 2017 Morin Rd. & Alley Improvement Project 2262.50, WWTF Forcemain Replacement Project 220.00; Bomgaars - welding wire, traps for ponds 80.96; CliftonLarsonAllen - professional services for 2017 audit 4500.00; Core & Main - shop hose for bulk water, freight 69.52, water repair supplies 1633.29, water repair supplies, freight 148.37; EFTPS - Jan. federal payroll tax deposit 4115.64; Fastenal - loader snow plow

repair 2.16; Freeborn County Coop Oil - Jan. fuel purchases 410.10; Freeborn County League of Cities - annual dues 20.00; Freeborn Mower Cooperative - 12/5/17 - 1/1/18 electric service 1943.86; Frontier - Feb. phone services 197.76; Gopher State One Call - 2018 annual facility operator fee 50.00; Home Federal Savings Bank - 2011 Bond Issue interest payment 945.00; Jim & Dudes Plg & Htg - Fire Dept. washer extractor & dryer electrical 637.45; League of MN Cities Ins. Trust - 2018 workers' comp insurance premium 12,969.00, 2018 prop/cas/lia insurance premium 15,220.00; Midco Communications - 1/17 - 2/16/18 shop office internet service 105.00; MN DNR Ecological & Water Resources - 2017 MPARS water permit 160.19; MN Energy - 12/14/17 - 1/13/18 gas services 797.42; MN Revenue - Jan. state withholding tax 906.97; PERA - 1/1 - 1/28/18 employee retirement contributions 2207.13; Quill Corp - office supplies, supplies 45.95; Raleigh's Ace Hardware - shop supplies, hall floor supplies 28.83; Ron's Plumbing, HVAC & Electric - beach house furnace repair 96.75; Southern Lock & Glass - rekey city buildings 737.50; Thompson Sanitation - January garbage service 3089.86; TransWorld Network - Jan. long distance service - office 12.90; US Able Life - Feb. premium 41.35; Water Conservation Services - water leak detections @ 1st Ave. & Mason 1342.78; Xerox Corp. - copier service agreements Jan. & Feb. 152.06; Zee Medical Service - medical supplies @ city shop 69.30; Albert Lea Steel - loader snow plow repairs 197.22; Core & Main - water repair, freight 399.62; Expressway - Jan. fuel purchases 491.14; Freeborn Mower Coop - 1/1 - 2/1/18 electric services 2339.79; Guggisberg, William - Jan. mileage 50.00; Harpham, Kris - Jan. cell phone allowance 30.00; PERA - 1/29 - 2/11/18 & Jan. OT employee retirement contribution 688.35; Quill Corp. - office supplies for Jerome, handling 21.18; Raleigh's Ace Hardware - loader snow plow repairs, aerator repairs, supplies 32.46; Visa - 2018 MCFOA Annual Conf. registration - Lexi, mail water samples 303.55; Wuerflein, Jerome - clothing allowance, Jan. cell phone allowance, mail water samples 124.05; wages, less ded: Kristin Harpham 5814.42; Shirley Newman 1911.29; Alexis Scholten 3377.22; Jerome Wuerflein 4268.59; Jerome Wuerflein - Jan. OT 516.30; William Guggisberg - Jan. 193.93. FIRE DEPT: BDS Laundry Systems - Fire Dept. washer extractor & dryer, freight 13,610.00; Fastenal - batteries 27.63; Fire Safety USA - turnout gear bag, shipping 140.00; Freeborn County Coop Oil - January fuel purchase, supplies 51.74; Freeborn County Fire Assoc. - annual dues 50.00; Krohnberg Garage - Truck #927 tires, disposal, mounting 426.00; LifeLine - Zoll AED Pro non-rechargeable lithium battery pack, shipping 291.03; Midco - 1/17 - 2/16/18 internet service 105.00; SASCS - 1st aid/CPR training 400.00; MN State Fire Dept. - 2018 membership dues, MN Firefighter Newspapers (46) 470.00.

Motion by VanEngelenburg, second by Duncan and carried, to adjourn at 8:02 PM.