

MINUTES OF THE REGULAR ALDEN CITY COUNCIL MEETING

April 10th, 2019

The Alden City Council met in regular session on Wednesday, April 10th, at 6:00 PM. Members present were Mayor Hitchcock, Councilmembers Reindal, Wichmann, VanEngelenburg, and Duncan. City Staff present were Chief Thunstedt, Scholten, and Wuerflein. Also present were Lori Nelson and Barb Zeller.

Mayor Hitchcock called the meeting to order.

Approved as presented were the minutes of the March 13th Council Meeting, along with the March Treasurer's Report, Hours Report, Fire Department Report, and the Public Works Report.

Chief Thunstedt presented the Fire Report. He talked about a recent training the department had regarding firefighter health, both physical and mental, cancer awareness, and cardiac health. Thunstedt then informed the council the department is actively looking for new firefighters. Thunstedt ended his report with the resignation of Miles Kleinschrodt, which will be effective June 3rd, 2019. Kleinschrodt admirably served on the Alden Fire Department for 17 years and 8 months.

Motion by Wichmann, second by VanEngelenburg and carried with none opposed, to allow Thunstedt to proceed with hiring a grant writer for the FEMA grant.

Wuerflein presented the Public Works Report. He informed the council of multiple repairs throughout the city, including the City Hall roof, street cracks, and fences. Wuerflein then discussed with the council creating a 5 year street maintenance plan.

One correspondence item was reviewed, which was a letter that will be mailed to Alden residents regarding the upcoming Water Meter Replacement Project.

Lori Nelson & Barb Zeller discussed with the council the possibility of starting a project to get hanging flower baskets on the new street light poles along Broadway.

Councilmember Duncan requested the City put some type of notice in the Alden Advance to remind residents of the 48 hour parking policy.

In conjunction with the Public Works Report, motion by Reindal, second by VanEngelenburg and carried with none opposed, to approve permission for Wuerflein to move forward with fixing the electrical issues at the lift station.

After some discussion regarding an additional speed sign on the south end of the city, the council decided to table the topic until next month.

Motion by Wichmann, second by Duncan and carried with none opposed, to approve payment of Pay Request #3 to Beemer companies in the amount of \$189,897.15 after receiving appropriate PFA funding.

Motion by VanEngelenburg, second by Reindal and carried with none opposed, to approve the following:

Temporary Non-Intoxicating On-Sale Liquor License: Alden American Legion Post 404 Saturday, June 15th, 2019 at 5:00 PM – Sunday, June 16th, 2019 at 1:00 AM. Permit fee: \$10.00. Dance Permit: Alden American Legion Post 404/Dave Rasmussen, Mgr. in the parking lot at Hemmingsen's Transfer lot, or in case of rain, at Hemmingsen's Transfer Saturday, June 15th, 2019 7:00 PM – 1:00 AM Sunday. Conditions: Enough supervision to keep orderly. Permit fee: \$15.00.

Motion by Reindal, second by Duncan and carried with none opposed, to approve the Alden Lion's request to temporarily close the following streets/alleys during the Morin Lake Days Bed Race to be held Saturday, June 15th, 2019: east Broadway alley from Water Street to East Main Street, Water Street from Broadway to Euclid Street, Euclid Street from Water Street to East Main Street. The temporary closures will last approximately 2 hours.

Mayor Hitchcock updated the council on the Alden-Conger Public School's interest in North Park. Hitchcock stated he would be meeting with Superintendent Shanks in the near future to discuss the situation further.

Motion by VanEngelenburg, second by Wichmann and carried with none opposed, to approve work anniversary pay step increases for Adams and Scholten.

Motion by Wichmann, second by VanEngelenburg and carried with none opposed, to approve Scholten's vacation request for August.

The council then decided to change the August regular council meeting date from Wednesday, August 14th to Wednesday, August 21st.

Motion by VanEngelenburg, second by Duncan and carried with none opposed, to approve the bills as follows:

Adams, Bryce - March cellphone 30.00; Alden Advance - Feb. council minutes 81.34; Arnold's of Alden - loader repairs 148.50; Beemer Companies - Pay Request #3 for WTP Improvement Project 189,897.15; Bolton & Menk - WTP Improvement Project 2/9 - 3/8/19 4869.50, WWTF Forcemain Replacement 90.75; Cardmember Service - Clerk's Conf. hotel - Lexi, plow truck repair, mail water samples 686.11; Caron Fence - replace damaged fence at gas plant 800.00; CliftonLarsonAllen - final billing for professional services 2018 audit 3750.00, preparation of water fund gaap compliant 3000.00; EFTPS - March federal payroll tax deposit 2548.77; Freeborn County Auditor-Treas. - ditch assessments 1063.05; Frontier - April phone service 211.95; Gopher State One Call - March line locates 2.70; Karl's CarQuest Auto Parts - plow truck & sweeper maint., shop supplies 121.25; Larson Contracting Central - repair awning at city hall 1772.93; MIDCO - 3/17 - 4/16/19 shop office internet service 105.00; MN Energy - 2/14 - 3/18/19 gas services 1623.96; MPCA - stabilization pond seminar, Bryce 390.00; MN Revenue -

March state withholding tax 479.97, 1st Qtr. sales tax 1354.00; PERA - 3/11 - 3/24/19 employee retirement contribution 856.29; Postmaster - 100 \$.55 & 300 \$.35 postage stamps 160.00; Raleigh's Ace Hardware - hydrant pump supplies 59.21; Scholten, Lexi - mileage to MN Clerk's Conference @ St. Cloud 219.24; Sparkling Image - business cards - Mayor Hitchcock 37.50; Thompson Sanitation - March garbage service 3230.30; USABLE Life - April premium 49.60; USTI - checks, shipping 270.00; Utility Consultants - sewer testing, shipping 118.50; Wuerflein, Jerome - March cellphone 30.00; Alden-Conger Public Schools - 2018 filters & panic bar repair 193.09, 2018 utilities & internet 1664.18; Freeborn Mower - 3/1 - 4/1/19 electric service 2446.25; Karl's CarQuest Auto Parts - plow truck windshield repair 26.79; LMCIT - 2018 final audit premium 3463.00; PERA - 3/25 - 4/7/19 employee retirement contribution 817.21; Quill Corp. - bathroom supplies, garbage bags, envelopes 284.91; Staples Enterprises - March fuel purchases 933.12; TransWorld Network - March & April long distance service 5.50; Wuerflein, Jerome - mileage to MN AWWA SE Dist. Waterworks @ Rochester 266.80; Xerox Corp. - copier service agreement 66.34; wages, less ded: Bryce Adams 2179.36; Shirley Newman 1271.43; Alexis Scholten 2575.11; Jerome Wuerflein 3011.70. FIRE DEPT: Freeborn County Coop Oil - March fuel purchases 44.21; MIDCO - 3/17 - 4/16/19 internet service 105.00; Clarey's Safety Equipment - Cal Gas, freight 225.98; Fire Safety U.S.A. - hose adapter fittings, shipping 122.50; Freeborn County Coop Oil - March fuel purchases 44.21; Hemmingsen, Jason - mileage to EMR training 180.96; South Central Reg. Fire Dept. Assoc. - 2019 annual dues 50.00; Tomschin, Brad - gatorade 29.96.

Motion by Duncan, second by VanEngelenburg and carried with none opposed, to adjourn at 8:07 PM.

Greg Hitchcock
Mayor

Alexis Scholten
Clerk-Treasurer