

## MINUTES OF THE REGULAR ALDEN CITY COUNCIL MEETING

March 14th, 2018

The Alden City Council met in regular session on Wednesday, March 14th, at 6:00 PM. Council members present were Reyerson, VanEngelenburg, Wichmann, and Duncan. Councilmember Riebe was absent. City Staff present were Chief Thunstedt, Wuerflein, Scholten, and Newman. Also present was Arnie Schrader.

Mayor Reyerson called the meeting to order.

Approved as presented were the Minutes of the February 14th Council Meeting and March 7th Special Meeting, along with the February Treasurer's Report, Transfer of Funds, Hours Report, Fire Department Report, and the Public Works Report.

Chief Thunstedt presented the Fire Report. He mentioned the Alden Fire Department will be hosting the South Central Fire Department Association Firemen's Tournament at North Park during Morin Lake Days in June.

Wuerflein presented the Public Works Report, which included updates on different projects that are currently in process.

Motion by Wichmann, second by VanEngelenburg and carried, to approve the Midwest AquaCare quote of \$1890.00 to treat Morin Lake for the 2018 summer season.

Motion by Wichmann, second by VanEngelenburg and carried, to approve and adopt the revised Joint Powers Agreement with the Alden - Conger School District, which included the following revisions: the School District will purchase new flags for the City as needed and the City agrees to pay the School District for the cost of these flags; the City agrees to pay 50% of all expenses associated with the upkeep, repair and general maintenance of the Rooftop Unit (RTU-3) that provides heating and cooling to the City offices, conference room and bathroom/shower areas; the City will be responsible for maintaining the landscaped areas directly in front of the City offices and conference room.

The council discussed implementing a City Key Policy to help eliminate any issues and liability when keys to city buildings are used. The topic was tabled and will be discussed at the April council meeting.

After opening and reviewing all submitted quotes for the 2018 Cemetery Mowing, motion by VanEngelenburg, second by Wichmann and carried, to award the 2018 cemetery mowing season to Advanced Outdoor Services.

Motion by VanEngelenburg, second by Wichmann and carried to approve and adopt the proposed Mailbox Policy, effective next snow season. The policy will be available to view in the City Office and on the City Website.

Motion by Wichmann, second by VanEngelenburg and carried, to approve and adopt the following resolution: PUBLIC FACILITIES AUTHORITY LOAN APPLICATION RESOLUTION. The full resolution will be on file in the City Office.

The council discussed a high usage utility bill at 308 W. Main, which the property owner claims he did not use. The council decided to follow past practice and if the water went through the meter, the property owner is financially responsible for the bill.

Motion by Wichmann, second by VanEngelenburg and carried, to approve the request for fireworks and a parade during Morin Lake Days on Saturday, June 16th, 2018, which includes the city covering the insurance expenses and the parade being approved by MnDOT prior to the event.

Motion by VanEngelenburg, second by Duncan and carried, to approve the following: RESOLVED, to grant On-Sale, Off-Sale, and Sunday Liquor Licenses for the year May 17, 2018 to May 17, 2019, to the Alden American Legion Post 404, located at 151 N. Broadway in Alden (including outdoor patio area at rear of building); upon payment of \$500.00 for the On-Sale license, \$100.00 for the Off-Sale license, and \$200.00 for the Sunday Liquor License, and fulfilling all other requirements and upon approval from the Minnesota Liquor Control Director.

Motion by VanEngelenburg, second by Duncan and carried, to approve the request of the Alden American Legion for an off-site temporary liquor license for Saturday, March 17th, 2018, at Hemmingsen's Transfer, 126 Euclid Street, for the hours from 7 p.m. to 1:00 a.m. on the 18<sup>th</sup>, for a license fee of \$10.00. This will be for the PTO's Night of Knights fundraiser.

In conjunction with the American Legion's liquor license, the council discussed the legion's gambling premise permit and directed Scholten to look further into the gambling ordinance.

The council discussed the LeVerne Carlson Foundation request for 2018 and decided to request for financial assistance to upgrade certain equipment at the city parks.

Motion by VanEngelenburg, second by Duncan and carried, to approve the bills as follows:

Airgas - welding gas, shop tool 103.88; Albert Lea Steel - loader snowplow repairs 69.85; Alden Advance - Jan. council minutes, city budget 159.14; Alden-Conger Public School - school/city office project (final pmt.) 30,000.00, 2017 filters, lighting retrofit 1902.65, 2017 utilities, internet 1565.37; Bolton & Menk - Water Treatment Plant Improvement Project 9274.00; Bomgaars - ice melt for water leak on Lincoln Ave., snowplow repairs 118.17; CliftonLarsonAllen - 2017 audit services, State Auditor's report, council mtg. 2575.00; MnDOT - pmt. For HWY 109 construction & lights 114,505.49; DPC Industries - water chemical 166.39; EFTPS - Feb. federal payroll tax deposit 1915.56; ExpressWay Alden - Feb. fuel purchases 123.53; Fastenal - shop supplies, gloves 55.27; Freeborn Co. Shopper - Public Works Maintenance employment

ad 350.00; Frontier - March phone services 197.76; Karl's CarQuest Auto Parts - GoJo, pliers 29.94; Mid-American Research Chemical - weed killer, freight 223.77; MIDCO - 2/17 - 3/16/18 shop office internet service 105.00; MN Dept. of Health - 1st Qtr. water testing fee 508.00; MN Energy - 1/13 - 2/13/18 gas services 2433.33; MN Revenue - Feb. state withholding tax 328.53; MRWA - membership fee 250.00; PERA - 2/12 - 2/25/18 employee retirement contributions 587.88; PERA - additional municipal contribution, Alden Fire Dept. Relief (2 fairs) 8300.00; Postmaster - 100 \$.50 & 300 \$.35 postage stamps 155.00; Quill Corporation - garbage bags 45.99; Raleigh's Ace Hardware - mailbox repairs 20.66; Ron's Plumbing, HVAC & Electric - water plant furnace repair 327.04; Southern Lock & Glass - keys 13.00; State of MN Dept. of Public Safety - hazardous materials incident report 100.00; Thompson Sanitation - Feb. garbage service 3089.86; Titan Machinery - loader snowplow repairs 602.24; TransWorld Network - Feb. long distance service - office 5.97; US Able Life - March premium 41.35; Visa - SE District Water Operator Conference - Jerome 140.00; Wells Mirror - Public Works Maintenance employment ad 96.00; Xerox - copier service agreement 52.54; Freeborn County Coop Oil - Feb. fuel purchases 445.78; Freeborn Mower Coop. - 2/1 - 3/1/18 electric services 2159.25; Guggisberg, William - Feb. mileage 48.00; PERA - 2/26 - 3/11/18 & Feb. OT employee retirement contributions 625.26; Soost, Kim - council approved payment of damage to car tire/rim 135.14; Utility Consultants - sewer testing, shipping 77.50; Verizon Wireless - Feb. internet service for computer in squad (final) 8.77; Wages & Feb. OT, less ded: William Guggisberg - Feb. 175.46; Shirley Newman 1100.41; Alexis Scholten 2445.39; Jerome Wuerflein 2863.62, Feb. OT 241.79. FIRE DEPT: Budget Signs - name magnets 45.00; Fire Safety USA - fire rescue harness, shipping 850.00, bore tips, ball shut off, shipping 675.00; ppe wash, pump dispenser, shipping 180.00; foam 270.00; MIDCO - 2/17 - 3/16/18 internet service 105.00; Fastenal - batteries 48.89; Fire Safety USA - 6 flashlights, shipping 225.00.

Motion by VanEngelenburg, second by Duncan and carried, to adjourn at 7:47 PM.